



**Planned Companies**  
Janitorial • Maintenance • Security • Concierge



# PLANNED COMPANIES FRONT DESK / CONCIERGE SERVICES

## OUR CONCIERGE SERVICE OFFERINGS

Planned Companies delivers industry-leading janitorial services that ensure your property looks its best and operates at the highest standard. With a focus on cleanliness, safety, and sustainability, we create environments that enhance tenant satisfaction and property value.

## OUR JANITORIAL SERVICE OFFERINGS

- Visitor management & access control
- Package handling & delivery coordination
- Resident/tenant assistance  
(reservations, transportation, events)
- Lobby & amenity space monitoring
- Customer service support with a hospitality-first approach
- Temporary or permanent concierge staffing
- Tailored lifestyle services to fit your property's culture

## YOUR PARTNER IN FRONT DESK EXCELLENCE

Your front desk is the heartbeat of your property. Planned Companies provides professional, courteous, and reliable concierge and front desk associates who create a welcoming environment while ensuring smooth daily operations and security.

## WHY PLANNED COMPANIES?

**Seamless Operations** – Our staff integrates with your team to manage visitors, deliveries, and daily building flow.

**Enhanced Tenant Experience** – Personalized service that adds value for residents, tenants, and guests.

**Layers of Infrastructure and Oversight** – Our in-depth supervision ensures quality across all services.

**I-PLAN** – Our proprietary training and recruiting methodology with a lower turnover rate than the industry average.

**HERE TO SOLVE. HERE TO SERVE. SINCE 1898.**